

<p style="text-align: center;"> YANKEE SPRINGS TOWNSHIP <u>BOARD OF TRUSTEES</u> <u>Regular Board Meeting</u> <u>Thursday, April 11, 2019</u> 7:00 p.m. Yankee Springs Township Hall 284 N. Briggs Rd., Middleville, Michigan 49333 MINUTES </p>	<p> FINAL MINUTES Page 1 of 10 YS BOT – Regular Mtg. 4/11/19 </p>
<p>Meeting called to order at 7:01 p.m. by Supervisor Mark Englerth.</p> <p><u>PLEDGE OF ALLEGIANCE</u></p> <p><u>Roll Call:</u> All Present: Jansma, J. Lippert, L. Knowles, Englerth, VandenBerg.</p> <p><u>Staff Present:</u> Chuck Biggs- Constable, Rich Beukema, Cathy Strickland, Frank Fiala, Shana Bush, John Frigmanski, Sandy Marcukaitis, Cathy Strickland, Ron Heilman, Eric Thompson- PCI and Zoning Administrator, Brad Williams-Code Enforcement officer.</p> <p><u>Visitors:</u> 23 (not including staff present).</p> <p><u>ADDITIONS/CHANGES TO AGENDA:</u></p> <p><u>Acknowledgement of Visitors:</u> Remove Katina Gehler regarding library usage. (K. Gehler unable to attend.)</p> <p><u>NEW/OLD BUSINESS:</u> Additions to both New & Old Business to be made by Clerk Lippert.</p>	<p>CALL TO ORDER</p> <p>PLEDGE</p> <p>ROLL CALL</p> <p><u>ADDITIONS/CHANGES TO AGENDA</u></p>
<p><u>CONSENT AGENDA:</u></p> <p><u>Approval of Consent Agenda Minutes:</u></p> <p>a. Regular Board Meeting – March 14, 2019 b. March 2019 Accounts Payable Check Register #915133 through #915171 \$34,000.91 c. March 2019 Payroll Check Register #6454 - #6464 Net Amount \$9,537.13</p> <p>S. VandenBerg requested that his comments (approximately a paragraph <i>verbatim</i>) be included in the minutes of March 14, 2019 (Regular Board Meeting) which were referred to on page 4 (at the bottom of page) at 1 hr. 55 min on the audio.</p> <p><i>Motion by Englerth with support from Lippert to amend minutes of March 14, 2019 as requested by S. VandenBerg. All Ayes. MOTION CARRIED.</i></p> <p><u>APPROVAL OF CONSENT AGENDA:</u> (see next page)</p>	<p>CONSENT AGENDA</p> <p>APPROVAL OF CONSENT AGENDA (See exception in motion).</p>

Motion by Englerth with support from Knowles to approve the Consent agenda for tonight's meeting excluding Regular Board meeting minutes of March 14, 2019. Roll Call: Jansma: Yes, Lippert: Yes, Englerth: Yes, VandenBerg: Yes, Knowles: Yes . Yes: 5, No: 0. MOTION CARRIED.

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PUBLIC COMMENT: (7:15 p.m.)

PUBLIC COMMENT

Ron Heilman, of the ZBA, gave an update on the ZBA meeting of 4/9/19. Heilman noted an item coming from the ZBA meeting that may be brought up at the PC meeting on 4/18/19 regarding replacement of existing structure on same footprint. *(Heilman commented that he didn't ask to be on the agenda for Acknowledgement Of Visitors, so he commented at this time).*

*(*Public Comment can be heard on the meeting audio at the 16 minute mark). MTA (Michigan Township Association) advises the minutes of a public meeting should provide a factual, concise record of the actions taken by the public body, not a verbatim report of comments made. Full audio recording of this meeting has been downloaded to the township office computer system on 4/11/19.*

**ACKNOWLEDGE-
MENT OF
VISITORS:**

ACKNOWLEDGEMENT OF VISITORS

Barry County Commissioner - No verbal report.

Sandy Marcukaitis: Newsletter & Park Electricity/Water – for grant deadline will be brought up at end of agenda.

- a. **Katina Gehler re: library usage- unable to be here this evening.**

**FUNNELING
UPDATE**

Funneling Update:

Eric Thompson, Zoning Administrator spoke regarding the funneling issue/lake access violations. E. Thompson referred to a number of issues last summer dealing with riparian/waterfront property owners permitting back lot owners or other people within or outside of the community to utilize their property “kind of as their own to come and go on their own free will, to moor boats at their docks, and those types of things. That is technically in violation of what’s called our riparian rights ordinance or access lot ordinance, as well as in the Gun Lake Residential District or the Residential Lakefront District,” commented E. Thompson. Thompson wanted to hear from the rest of the community to see how serious the issue is and what the township/zoning administrator can do to alleviate it.

Brad Williams, Code Enforcement Officer- commented on efforts that have taken place and noted that the public needed to be heard on this matter as to determine further efforts.

Discussion began at 7:21 p.m. with Board member comments:

Clerk Lippert asked regarding landowners receiving money for renting out their docks. Clerk Lippert commented that the current ordinance has been upheld in court.

M. Englerth commented regarding “is it a boat issue or a behavior issue?” Englerth mentioned foul language being an issue and the difficulty of regulating it.

S. VandenBerg asked if there was any idea of how many boats are on Gun Lake including boats brought in thru public access. “It’s kind of mind-blowing for me to think that we’re going to pass an ordinance because we found 15 violations out of thousands,” commented VandenBerg.

A. Jansma commented that the township already has the ordinance. “I think again, it’s behavior, and we cannot control people’s behavior. Fifteen complaints out of -you just said- thousands of boats is pretty minute (my-NOOT). I know it’s bad when you can hear it (foul language) or your kids can hear it.”

E. Thompson commented on trying to find out if the ordinance is strong enough as it is or “do we need to add some layers to it?”

Jan Lippert commented on calling the Sheriff for behavioral issues such as foul language. Lippert referred to a nuisance ordinance called “noise ordinance”. Lippert referred to a previous carrying capacity study of Gun Lake and commented on an approximately \$10,000 amount for a current capacity study. Lippert commented “If you take all the boats that are in the state park - parked on a busy weekend, dump them into the lake. Everyone that has a boat at their dock, meaning one, two jet skis- put them all on the lake, you couldn’t maneuver through the lake.”

Theresa Waldo Ferro, of Island Drive commented that the last quoted capacity study said Gun Lake was at 167%. It was mentioned by L. Knowles that this study was done in approximately 2007.

L. Knowles asked what ordinance was being referenced by E. Thompson. Knowles referred to researching information on the issue and commented, “It appears to me the law says the DEQ is going to enforce how many boats at a dock. And what I have here, if it’s accurate, is if you have a boat at your dock for more than 24 hours, and it is not yours, you’re in violation and you need a marina (license). Knowles wasn’t sure how it could be enforced but noted that it is clearly a DEQ issue, “and I don’t know that it’s our issue. It sounds to me like this is a behavioral issue, as well. I think that probably the state park is a bigger fish for the lake capacity.”

The general public was invited to speak by Supervisor Englerth beginning at 7:32 p.m.

Comments were heard from:

R. Heilman, ZBA Secretary, of Johnson Drive, commented on the difficulty of enforcing behavioral issues, noting that there are state court rulings on what is referred to as funneling.

E. Thompson commented on the developmental issue of new properties being addressed with the ordinance.

Jeffrey Benton of Valley Dr., noted several incidents that he had witnessed the behavior of non-lakefront property owning individuals.

Theresa Waldo Ferro, of Island Drive, confirmed the behaviors as described by Mr. Benton. T. Waldo-Ferro added comments of additional incidents of behavior as well as damage done to her property and trespassing. T. Waldo commented on seeing a discrepancy in ordinance enforcement in the vicinity of where she lives.

Englerth commented that enforcement from our township is “even-handed” on resolving the problems.

Kelly Robbins, of Water Lily Lane, spoke of poor behavior being the cause of upsetting people, commenting that the obnoxious behavior is what needs to be addressed.

Gloria Medendorp, Vista Point, commented that she really has a problem with limiting property owners’ rights, but after hearing these stories, commented on maybe going after the homeowners multiple times and cite them “or whatever you have to do” to get them to stop loaning out their docks, etc. “The people, if they don’t let them do it, they won’t be there,” added G. Medendorp.

Jeff Garrett commented that he feels honored about living at Gun Lake. Garrett noted “there are places, legally, to go park your boat without encroaching on your neighbors.” Garrett commented, referring to possibly a neighbor, that he shouldn’t have to have to put up with “his renter’s crap or his best friend’s crap”.

Board discussion continued with Eric Thompson, who mentioned, after Lippert’s inquiry, an Access Lot ordinance is used by Orangeville Township. “Access lot” was defined as being one lot used by multiple people. Thompson spoke of the difficulty of addressing “behavior” with the ordinance, noting it could take several months for enforcement to take effect by Zoning.

Englerth mentioned the possible need for additional law enforcement during the peak 13 weeks of lake usage.

Don Davis, of Lakeridge, commented on what he had heard from the previous discussion. Supervisor Englerth commented that D. Davis was a talented individual having a legal background. Davis commented that he agrees with everyone that said it is a behavioral

issue. His suggestion would be “deal with this as neighbors and if it gets out of hand then law enforcement has to come in.” Davis commented that he sympathizes with those on Valley Drive and Island Drive. “It can’t be solved with an ordinance. I defy any of you here to come up with an ordinance that would address those things,” concluded D. Davis.

Englerth commented that spring is coming. Both L. Knowles and S. Vandenberg did not want to take action on this- this evening. Englerth mentioned looking at the common law ordinance regarding disturbing the peace. Englerth will distribute copies to go out to board members.

Regarding the Veterans Memorial Monument:

Eric Thompson, Zoning Administrator, reviewed the ordinance as it applies to the memorial. He applied the provisions of the sign ordinance to the Veterans Memorial. E. Thompson found it to be within compliance with the criteria of the zoning district of which the monument is in. Thompson added that it would be exempt from full site plan review.

BREAK: 8:18 p.m. RESUME: 8:33 p.m.

TREASURER’S REPORT: presented by Alice Jansma, Treasurer

- March 2019 Financial Statement & Investment Report
- March 2019 Receipt Report
- GLASWA Report
- Tax Collection Update

Motion by Knowles with support from Lippert to accept the Treasurer’s Financial Report for March 2019. All ayes. MOTION CARRIED.

BOARD ACTION ITEMS(S):

- a. **Office Renovation (Tabled from Feb. 14, 2019 meeting). Advertise for a construction manager.**

L. Knowles presented “**Instructions to Bidders**” and **Invitation to Bid** to the Board last week. Distributed to board members this evening.

*Englerth commented that normally it is put in the **Sun & News**, but should go in **The Reminder** first, and then go from there.*

The three (3) people to do the interviews will be: L. Knowles, A. Jansma, and M. Englerth.

Motion by Englerth with support from Vandenberg to accept the Invitation to Bid, put in newspaper, three board members will do interviews and present board with selection and dollar amount for approval. Roll Call: Jansma: Yes, Lippert: Yes, Englerth: Yes, Vandenberg: Yes, Knowles: Yes. Yes: 5, No: 0. MOTION CARRIED.

BREAK

TREASURER’S REPORT: Alice Jansma, Treasurer

BOARD ACTION ITEMS

MOTION regarding Office Renovation advertisement/bids

b. Trustee Appointments to Planning Commission and Zoning Board of Appeals (from Feb. 14, 2109 Meeting, March 14, 2019).

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Discussion occurred regarding the township’s attorney findings regarding appointments. “Elected term -not for year appointed” noted Clerk Lippert. The practice of putting a new YS board member on the board on a yearly basis is not in compliance with the requirements of the MPEA (Michigan Planning Enabling Act) – this comment was from C. Kaufman as read by J. Lippert. M. Englerth asked if L. Knowles would consider being on the ZBA. It was noted that there is one appointment needed for the Planning Commission. Englerth mentioned that there are two reappointments on the ZBA.

After inquiry from S. Vandenberg, Englerth commented that there will be a special meeting “and get that all wrapped up” within the next couple of weeks.

c. Proposals for Irrigation at the Fire Station presented by Scott Havens.

MOTION to Table
- Irrigation

Discussion took place. It was mentioned that the Veterans’ Memorial may change the amount of the bid.

MOTION by Jansma with support from Lippert to table irrigation decision for one month. ALL AYES. MOTION CARRIED.

d. Adopt 2019 Poverty Guidelines Resolution No. 04-01-19 needs to be done for Board of Review.

MOTION to
Accept
Poverty Guidelines
of 2019.

Motion by Englerth with support of Jansma to adopt Resolution #04-01-19 Poverty Guidelines. All ayes. MOTION CARRIED.

e. Insurance Renewal Extended to Fiscal Year End 6-30-19 – Premium Due

MOTION TO
APPROVE
EXTENDED
INSURANCE
RENEWAL

\$3,488.00 for extended renewal until June 30, 2019

J. Lippert noted: 4/1/19 to 7/1/20 for Cyber renewal

Renewal Date: 7/1/2019 – 6/30/2020

Motion by Jansma with support from Vandenberg to approve extended insurance renewal to Fiscal Year End 6/30/19 Premium \$3,488.00 with Burnham & Flower. Roll Call: Jansma: Yes, Lippert: Yes, Englerth: Yes, Vandenberg: Yes, Knowles: Yes. Yes: 5, No: 0. MOTION CARRIED.

f. Gravel Road Tours: Set Date- April 15-19?

Date was set for 7:30 a.m. on April 16th. *(Date of tour was later changed (as of 4/12/19) to Tuesday, April 23, at 1:30 p.m.)*

g. Site Plan Memorial (Mark (Englerth) to hand out)-

Englerth reviewed the handout with board members and gave the dimensions.

Motion by Jansma, second by Knowles to set meeting – Open to the Public – to show plan to the public on Wednesday, April 17th at 6 p.m. All ayes. MOTION CARRIED.

Motion by Knowles support by J. Lippert to approve site plan/artwork for Veterans’ Memorial at 4/17/19 meeting. All Ayes. MOTION CARRIED.

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MOTIONS TO SET VETERANS MEMORIAL PLAN Meeting and Plan/Artwork approval.

CLERK’S REPORT: Jan Lippert, Clerk

- **MTA Option for Nonpartisan Township Offices Resolution Consideration Discussion occurred.**

Motion by Englerth with support from VandenBerg to table until May.

Motion above withdrawn and second from VandenBerg was withdrawn.

Motion by Englerth with support from L. Knowles to do nothing regarding the MTA Option for Nonpartisan Twp. Offices Resolution. All Ayes. MOTION CARRIED.

CLERK’S REPORT: Jan Lippert, Clerk

MOTION regarding MTA Option for Nonpartisan Twp. Offices Resolution

Yankee Springs Township Election Commission (Englerth, Jansma and Lippert): Delton-Kellogg Public School Bond Proposal to be held at Orangeville Township Hall on May 7th, 2019.

- March PCI Report
- YSTFD February & March Stats (Not received yet due to death in D. Miller’s family).
- Current Invoice Register to Date for Approval

Motion by Jansma with support from Vanden Berg to approve current invoice register (4/11/19) for the amount of \$57,532.46. Roll Call: Jansma: Yes, Knowles: Yes, Lippert: Yes, Englerth: Yes, VandenBerg: Yes. Yes: 5, No: 0. MOTION CARRIED.

- Board Members copied of Bauckham, Sparks’ most recent bill. (not received)
- Distribute Audit Report, Fiscal Year End June 30, 2018
- DK Lawn Renewal – Same price as last year. (need price in writing)
- Water Quality Report from L. Knowles (GLASWA) received.

Approval of Current Register.

SUPERVISOR’S REPORT: Mark Englerth

- Buoy Placements by Memorial Weekend
- **Clean Up Day is Saturday, May 4th at 9:00 a.m. Rain date: Sunday, 5/5/19 at 9:00 a.m.**

SUPERVISOR’S REPORT: Mark Englerth

Motion by Jansma with support from VandenBerg to provide one dumpster- up to \$500.00- for the Clean Up day – if needed. Roll Call: Jansma: Yes, Knowles: Yes, Lippert: Yes, Englerth: Yes, VandenBerg: Yes. Yes: 5, No: 0. MOTION CARRIED.

- **Veterans’ Memorial Update** – Need detailed site plan. (Discussed earlier)
Sunday, May 26th – 5 p.m. - Memorial Day Service to be held.
- **Monthly Code Enforcement Report from Brad Williams**
- **Water System Ordinance Special Meeting – Monday, May 13, 2019 at 6 p.m.**
- **Funneling update-** (addressed previously this evening.)
- **Wind generator update-** Englerth has not heard back from his contact regarding this.
- **Update on streetlights** at Patterson and Bass Intersection; YS Meadows.
- **Copies of Whispering Pines Resolution and letter** (Signed and Dated).

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MOTION to provide dumpster

TRUSTEE REPORTS:

Larry Knowles inquired as to whether the Water Specs Resolution needed to be made public. J. Lippert commented that it did not; it (Resolution) is added to the utility ordinance. Other items of Trustee Knowles report were covered earlier.

TRUSTEE REPORT
L. Knowles

PUBLIC COMMENT: (Limit 3 Minutes) - None.

PUBLIC COMMENT-None

NEW/OLD BUSINESS/ BOARD COMMENT:

Lippert commented that the Planning Commission met in January. The Ordinance amendment for Private Roads that was approved by the PC was not given to her. Lippert asked for it to be brought up again to the PC and then a copy will be given to and presented to the Board for its May meeting. **Copies to be made of ordinance for May adoption will be put in Board’s mailboxes per J. Lippert.*

NEW/OLD BUSINESS

OLD BUSINESS:

Mark Englerth: Review Comments of Lippert at 1-10-19 Board Meeting Deferred on March 14, 2019

Clerk Lippert read a letter, written by J. Lippert, dated 4/11/19 to those in attendance. **Clerk Lippert requested her letter, with attachments, be attached to the Board Minutes of this evening.**

Mark Englerth commented in reference to J. Lippert’s letter in which she stated “I misspoke, I did not speak directly to each member of the GLASWA Board.” Englerth commented to J. Lippert, “... You misspoke when you said you had talked to each, all three township Supervisors, from three different townships. That’s pretty hard to ‘misspoke’ ... We went to the Sewer Authority Board and we got put on the agenda. And we asked all

three members if they had talked to you. And we gave a copy of the newspaper article, and the minutes of the meeting and they said, 'No. They had not.' So what you told this board and this public was not the truth. Period. ... So. There is a criminal investigation going on with the Barry County Sheriff's Department. I believe, I was raised and I was trained that we do not publicly try people. ... Mr. Leep's question was not on the agenda. Ok. An individual filed the complaint. So you're workin' on the agenda. It wasn't a question of whatever. And there is a due process. The truth will set you free. There was a legitimate complaint made by somebody and in fairness to all parties, it didn't need to be brought up. Now we bring it up and bring it up and bring it up. And then you did anything but told the truth. And we occasionally disagree. We have issues. We have problems. So, what you did was not respectful. Wasn't true. Ok. And that's how I feel."

BOARD COMMENT

At this point, it was noted that **Sandy Marcukaitis** needed information regarding a grant that Dan Parker spoke about at last month's meeting. Discussion occurred regarding the application of funds from the grant. May 1st or May 8th is the deadline for grant, per S. Marcukaitis. S. Marcukaitis would like to have electricity in the park to be able to have water for flower beds, trees, etc.

Motion by Knowles with support from Englerth to allow S. Marcukaitis to obtain electrical bids for the grant. All ayes. MOTION CARRIED.

MOTION to obtain Electrical bids.

S. VandenBerg commented that he'd like to back up to two months ago when Mark Englerth was stripped of his position at GLASWA. "We figured out that accusations were not so. And what I find worse than that even, is that our Board took that information and we voted to take his position away from him when the information was false. Now I'm waiting for any of these board members to step up and say, 'We've made a mistake. He didn't deserve what we did to him. Accusations were made that were a real stretch. He deserves to still be on that board. I don't care how good Alice does, or you say how good a job Alice does. The man did nothing to deserve to be shit-canned. He did nothing.It was a personal issue. ...Mark said he went to a meeting and none of the three supervisors agreed with statements that were made by another Board member. At that point, one of you has to step up to the plate because I'm getting sick and tired of doing this," commented VandenBerg. VandenBerg continued to comment that one of the Board of Trustees had to make a motion "to take Alice back off and put Mark back on because our board voted on an issue with false information. And now that we know that the information is -was false, ethically and morally we have an obligation to step up to the plate. Give him his job back. We need to do this. Mr. Boysen made a comment at a meeting which this board would not put in the minutes, and they said when this happened, Mr. Boysen, the old Trustee, made the comment, Mr. Boysen made the comment that 'Yankee Springs Township has now come to an all new low' and I totally agree with the statement he made. One of you has to step up to the plate. Not me. Alice you need to give Mark his position back."

Jansma commented, "I will not".

VandenBerg replied, "No shit. I'm just sayin'. When you accuse somebody of something, yeah, I believe you. I already knew you wouldn't. We need to give him his job- he didn't deserve to have it taken away. He did not commit a crime. This is wrong. This is so

wrong and pathetic. I cannot believe I'm even sitting here...This is wrong. I don't even see why Mark Englerth- he shouldn't even have to stand up for himself. We should be standing up for him."

Motion made by Vandenberg "to remove Alice Jansma from position she grasped from false allegations and I want to reinstate Mark Englerth to his position back on the GLASWA Board this evening...." Motion failed for lack of support.

M. Englerth commented to Vandenberg, "Shane, I'm flattered to death that you stood up and I am not going to second your motion. I appreciate what you said. I will be happy to turn the minutes of the Sewer Authority to the paper when I leave. I will be held accountable for my behavior and the rest of you can be held accountable for yours. So I am very disappointed. We've got better things; we have a higher obligation to the public, but we continue to go down the path that we're going down. I do everything within my being to resolve issues and solve problems. If certain people want to continue to act the way they have in the past, I can't help that. I work for the people out there..." At this point, Englerth asked for a motion to adjourn.

Full audio recording of this meeting has been downloaded to the township office computer system on 4/11/19 immediately following meeting.

ADJOURNMENT:

Motion by Englerth, support by Knowles to adjourn at 9:56 p.m. Approved by all. Motion Carried.

Respectfully submitted:
Deb Mousseau
Recording Secretary 4/11/19

Date: Board of Trustees approval May 9, 2019

Approved: _____
Janice C. Lippert, Township Clerk

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MOTION to reinstate
M. Englerth to
GLASWA Board
Motion Failed

ADJOURNMENT

Janice C. Lippert
12725 Park Drive
Wayland – MI 49348

April 11, 2019

TO: Yankee Springs Township Board

Attach to Board Minutes

At the January 10th, 2019 Regular Board meeting, I made a motion to replace Mark Englerth as Yankee Springs Township Representative to the GLASWA Board. Supported by Larry Knowles. The motion passed 3-2.

I have been following the GLASWA Board minutes, especially the January 3rd, 2019.

Page 2 “under New Business” ... attached and I will quote:

“Chairman Leep informed the Board of a request by Detective Kimbel to voluntarily surrender the GLASWA owned mobile phones, phone numbers, access codes, and email addresses. Mr. Rook Stated he believed the issue was closed after the GLASWA Board decided they had no desire to pursue any investigation. Mr. Leep asked Mark Englerth to describe involvement with this investigation and Mr. Englerth did not answer the question. Mr. Leep shared the email request from Detective Kimbel with Board and asked why Mr. Englerth’s township email was copied on the email while no other Board members’ emails were. Mr. Englerth did not answer the question. Mr. Leep asked Mr. Englerth if his involvement in the investigation was as a GLASWA Board member, Yankee Springs Township Supervisor, or a private citizen. Mr. Englerth explained that the investigation was proceeding with or without his involvement. Mr. Leep asked Mr. Englerth if there is a written report describing the charges against the Director that might also provide insight as to what specifically the Detective is looking for on the phones. Mr. Englerth replied that there was no written report. Mr. Leep stated that before surrendering the GLASWA phones he would like to see a report from the Sheriff’s Department to know who is asking to continue this investigation, what the Detective is looking for, and any other information that could provide insight in his vague request. Mr. Leep made a motion to request a report from the Sheriff’s Department regarding the complaint status as pertains to phones, individually or as a whole. Mr. VanVolkinburg supported the motion and it passed after a 4-0 roll call vote.”...

I misspoke, I did not speak directly to each member of the GLASWA Board.

I only repeated the numerous comments and complaints that were overheard at the PO; grocery store, Etc. And I still believe it is to the best interest of our users of the Sewer and Water services will be better served by Alice Jansma. Her strong financial background, and her communication skills to all Board members on any given subject. No “behind the back comments will be made by her”.

No further comment is necessary.

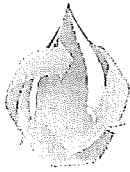
If any Board member disagrees with this motion/action...

Make another motion to reinstate Mark Englerth back on the GLASWA Board.

Janice C. Lippert, Clerk

Attachments: GLASWA 1-3-2019 Minutes

2-7-19 GLASWA Letter Alice Jansma



Gun Lake Area
Sewer & Water
Authority

ATTACH
4.11.19

12588 Marsh Road
Shelbyville, MI 49344
269.672.5588

February 7, 2019

Alice,

This is just a quick note to tell you that the GLASA Board is excited about Yankee Springs' decision to have you represent Yankee Springs Township on the GLASA Board. We couldn't be happier to welcome you back to the team.

The GLASA Board has been trapped in Yankee Springs' politics this past year and the GLASA Board welcomes the relief this appointment will offer.

This appointment of a Township Treasure to the GLASA Board will offer additional security by having a financial expert reviewing the finances at our meetings.

As you probably are aware, we normally meet on the first Thursday of the month at 7:00 pm.

We look forward to your input, welcome.

The GLASA Board

Glenn Leep

Martin Twp.

Tom Rook

Orangeville Twp.

Roger VanVolkinburg

Wayland Twp.



January 2019 Board Meeting Minutes

Call to Order: The January 3rd Board Meeting was called to order at 7:00 PM by Chairman Glenn Leep.

Roll Call: Township officials present: Glenn Leep of Martin, Tom Rook of Orangeville, Roger VanVolkinburg of Wayland, and Mark Englerth of Yankee Springs. GLASWA employees present: Director Larry Knowles and Office Manager Tara Palandri.

Review Minutes: Mr. Rook motioned to accept the December meeting minutes, Mr. VanVolkinburg supported, the motion carried 3-0 with Mr. Leep abstaining.

Director's Report:

- Laboratory Technician
 - Monthly Report was reviewed.
- YST Water
 - The MOR and reports have been sent to the DEQ.
 - The Water Report for December was reviewed.
 - The Water Advisory Board has not met since June. Mr. Knowles provided Mr. Englerth with information about a training seminar for the Yankee Springs Township Board to consider attending.
 - GLASWA is waiting for Yankee Springs to provide information regarding fees.
 - YST recently increased the rate (GLASWA needs a written copy).
 - YST needs to clarify hookup fees – Direct and Indirect
 - YST needs to clarify rate fees – REU's
- Miss Dig
 - There were 47 Miss Digs performed in December.
- Water Testing Lab
 - GLASWA continues to wait for the DEQ certification of the new water lab.
- Employees
 - Rob Sebastian and Brad Playford both start full time with GLASA on January 7th.
- Articles of Incorporation
 - The recommendations from Dickinson Wright were presented to the Board as requested at the November meeting. There was some discussion and it was decided that the Board would not take action on the recommendations until they were reviewed further and discussed at the next meeting.
- Project
 - Pay requests #4 was reviewed and discussed. Mr. Englerth made a motion to approve the request for payment to date in the sum of \$125,578.62. Mr. VanVolkinburg supported the motion, it passed 4-0.
 - Next progress meeting is 1/8/19 at 10:30am.
 - Mr. Knowles presented the Board with a quote from L.D. Docsa for the window replacement however, the windows reflected in the quote did not match Mr. Knowles' original design. Therefore, after some discussion, Mr. VanVolkinburg made a motion to allow Mr. Knowles to replace the windows as shown in Mr. Knowles' drawing in the amount not to exceed \$28,000.00. Mr. Rook supported the motion, it passed 4-0.

- Director Employment Agreement

- Mr. Knowles reminded the Board that his contract is up on May 31st.

New Business: No sewer or water permits were taken out in December.

The GLASWA Board calendar for 2019 was presented. Mr. Rook made a motion to accept the calendar as printed, including the absence of a July meeting since it would fall on a holiday. Mr. VanVolkinburg seconded the motion, it passed 4-0.

✱ Chairman Leep informed the Board of a request by Detective Kimbel to voluntarily surrender the GLASWA owned mobile phones, phone numbers, access codes, and email addresses. Mr. Rook stated he believed the issue was closed after the GLASWA Board decided they had no desire to pursue any investigation. Mr. Leep asked Mr. Englerth to describe involvement with this investigation and Mr. Englerth did not answer the question. Mr. Leep shared the email request from Detective Kimbel with the Board and asked why Mr. Englerth's township email was copied on the email while no other Board members' emails were. Mr. Englerth did not answer the question. Mr. Leep asked Mr. Englerth if his involvement in the investigation was as a GLASWA Board member, Yankee Springs Township Supervisor, or a private citizen. Mr. Englerth explained that the investigation was proceeding with or without his involvement. Mr. Leep asked Mr. Englerth if there is a written report describing the charges against the Director that might also provide insight as to what specifically the Detective is looking for on the phones. Mr. Englerth replied that there was no written report. Mr. Leep stated that before surrendering the GLASWA phones he would like to see a report from the Sheriff's Department to know who is asking to continue this investigation, what the Detective is looking for, and any other information that could provide insight into this vague request. Mr. Leep made a motion to request a report from the Sheriff's Department regarding the complaint status as pertains to phones, individually or as a whole. Mr. VanVolkinburg supported the motion and it passed after a 4-0 roll call vote.

Mr. Knowles informed the Board that GLASWA received a victim packet from the Prosecuting Attorney's office regarding the recent larceny. It updated the Board on the case and allowed them to share their preferences about the case going forward.

✱ **Financial Statements:** Financial statements were unavailable due to a technical issue with the accounting program. Once available they will be emailed to the Board and voted on formally at the February meeting.

Discussion: None.

Hear Those Present: None present.

Adjournment: Mr. VanVolkinburg motioned to adjourn at 8:02 PM, supported by Mr. Rook, passed 3-0.

The next Board Meeting is scheduled for February 7, 2019 at 7:00 PM.